

Workshop Meeting  
Regular Council Meeting  
January 12, 2016 @ 6:00 p.m.  
Hampton City Hall

**Present:** Mayor Hutchison; Councilmembers: Meeks, Tarpley, Mitcham, Byrd, Hearn and Moore. Also present: City Manager, Tommy Engram; City Attorney, Scott Mayfield; City Clerk, Kim Drinkall and Chief Austin.

**Mayor Hutchison called the Workshop meeting to order at 6:00 p.m. and turned the meeting over to City Manager, Tommy Engram.**

**City Manager, Tommy Engram, informed the Mayor and Council appointments to the Tree Board, Historic Preservation, Downtown Development Authority, and the Ethics Committee would be expiring soon, the Council will have to make appointments.**

**Main Street Director, Denise McKay, gave an overview of the proposed Enterprise zone. She asked the Council to consider a fee reduction for new businesses at 100% for the first three years. She stated this would help the new business get established and set them up for success.**

**City Manager, Tommy Engram, gave an update on ongoing projects as follows: Hampton Locust Grove sidewalk has a few feet to go before completion; Park drainage has been delayed by the rain, and must dry out before they can continue. Drilling on well #8 is in progress; East Main Street sidewalk had been delayed by the rain; widening and resurfacing of West Main Street is in the final design process, this is on hold for CDBG approval of funding. The City Manager also informed the Council that Caldwell resurfacing is now complete and CDBG has reimbursed the City.**

**Chief Austin informed the Council that cameras located in the downtown area helped in solving a hit and run. He stated the camera on the corner of Main Street is partially blocked on the north side by the tree that is there. He asked Council for permission to remove the tree or to trim it back. Councilperson Mitcham stated she did not have a problem with the City cutting back the tree.**

**City Manager, Tommy Engram, stated he was implementing a policy on service outages. He stated effective immediately, all unplanned service outages will be documented, and this documentation will have to be initiated as soon as the outage is identified. Documentation must be updated when service is restored. The Director of the work group involved in the outage will meet with the City Manager to review outages for that week and conduct a root-caused analysis. This analysis will be used to identify recurrent problems and devise solutions. Significant water losses will be treated as an outage, a monthly report of the outages will be provided to the Mayor and Council.**

**The City manager stated preparations were underway for the Council retreat that will be held on January 29<sup>th</sup> and 30<sup>th</sup>. Also, he was preparing for the Citizens Academy that will be held January 25<sup>th</sup>, February 8<sup>th</sup>, and February 22<sup>nd</sup>, from 6:30 pm to 8:00 pm. The City Manager asked for a Councilmember to volunteer to speak at the Citizen's Academy, Councilperson Mitcham stated she would speak at the Academy.**

**Being no further business the Mayor adjourned the meeting at 6:25 pm.**

**Mayor Hutchison called the Regular Council meeting to order at 7:00 pm; invocation was given by Councilperson Hearn.**

Workshop Meeting  
Regular Council Meeting  
January 12, 2016 @ 6:00 p.m.  
Hampton City Hall

**Councilperson Mitcham made a motion; seconded by Councilperson Byrd, to amend the agenda to add to the agenda appointments to the DDA Board, Tree Board, Historic Preservation Commission, and the Ethics Committee. The motion passed unanimously (6-0).**

**Councilperson Hearn made a motion; seconded by Councilperson Byrd, to amend the agenda, to include discussion of the Hampton Court bond. The motion passed unanimously (6-0).**

**Councilperson Mitcham made a motion; seconded by Councilperson Byrd to amend the order of the agenda to move the request of Ms. Jessica Vazquez for a licenses to sell malt beverage, wine beverage and distilled spirits sales by the drink at Tierra Mia Mexican Cuisine Inc., to the end of the agenda. The motion passed unanimously (6-0).**

**Councilperson Mitcham made a motion; seconded by Councilperson Byrd, to approve the Special Called Council meeting minutes, December 1, 2015, as published. The motion passed 4-0, with Councilperson Tarpley and Moore abstaining from voting.**

**Councilperson Byrd made a motion; seconded by Councilperson Hearn, to approve the Workshop/Council meeting minutes, December 8, 2015 as published. The motion passed 4-0, with Councilperson Tarpley and Moore abstaining from voting.**

**Councilperson Tarpley made a motion; seconded by Councilperson Mitcham, to approve the Organizational Meeting minutes, January 5, 2016, as published. The motion passed unanimously (6-0).**

**Mr. Don Ash, Emergency Management Director for Henry County informed the Mayor and Council Henry County has 100% participation in the Emergency Management system. He stated his job is to ensure municipalities are ready for any emergency that may occur. He stated their objectives are prepare, recovery, mitigation and response. Mr. Ash also stated they are training for an active shooter scenario. He informed the citizens that they could sign up at the Emergency Management Website for early warning alerts.**

**Councilperson Mitcham informed the citizens that Henry County 911 center was recognized by the State as Agency of the year. She congratulated the emergency 911 center.**

**Mr. Arley Lowe, Chairman, and President of the Bear Creek Association stated his concerns for the use of the old Fortson Library. Mr. Lowe informed the Council the specific purpose to allow the Bear Creek Association to purchase the former Fortson Library building to transfer the property to the City of Hampton, and renovate it was for use as a community arts center. He stated the Council has a moral obligation to uphold what the grant was intended for, and that was for turning the old Fortson Library into a community arts center. He asked the Council to consider this.**

**Bodie Carmen, from Woodlawn Ave, informed the Mayor and Council she is in the 8th grade and is a cadet. She asked permission from Council to build two book boxes, one to be located at the train depot, and one to be located at Cover Ranch. She stated the one at the depot will look like a train and the one at Clover Ranch will look like a treehouse. Ms. Bodie stated she would maintain these book boxes by putting books in them for the community to use. Council gave their consensus and thanked Ms. Bodie. Councilperson Moore stated his woodshop would be at her disposal, he would**

Workshop Meeting  
Regular Council Meeting  
January 12, 2016 @ 6:00 p.m.  
Hampton City Hall

**like to help in any. Councilperson Mitcham made a motion; seconded by Councilperson Meeks to surplus the following items as recommended by the Water Pollution Control Plant Director, Wayne Selman.**

**3 - 5 HP FLYGT Pumps with control panel  
Serial No. 31021818337  
Serial No. 31021804832  
Serial No. 31021803685**

**2 – 20 HP FLYGT Pumps with control panel  
Serial No. 31521810180045  
Serial No. 31521810180046  
The motion passed unanimously (6-0).**

**Councilperson Mitcham made a motion; seconded by Councilperson Meeks, to approve the 2016 Georgia Classic Main Street Program Memorandum of Understanding. The motion passed unanimously.**

**Councilperson Meeks asked the City Attorney for clarification on what can be done with surplus items. City Attorney, Scott Mayfield, stated he would look it up again for clarification and contact the City Manager.**

**Councilperson Byrd made a motion; seconded by Councilperson Mitcham, to change the fees for distilled spirits sales by the glass from \$3,000.00 yearly fee to \$1,000.00 yearly fee. The motion also included to change the price of beer and wine sales by the glass from \$1,000.00 yearly fee to \$500.00 yearly fee. During discussion, it was stated the purpose of reducing the fees was to attract new businesses to the downtown area. The motion passed unanimously (6-0).**

**Chief Austin asked the Council to consider changing the requirements in Ordinance No. 354, which requires for employees to get permits from the Police Department allowing them to sell alcoholic beverages, and malt beverages. It was also discussed to no longer require finger prints when applying for alcoholic and malt beverage licenses. The Mayor asked the City Attorney to make the necessary changes to the ordinance to comply with the Council's request.**

**The Council tabled the request of Ms. Jessica Vazquez for a licenses to sell malt beverage, wine beverage and distilled spirits, until the ordinance with the change of fees came before the Council for passage. The Council asked the first reading of this ordinance be on the agenda for the scheduled retreat January 29<sup>th</sup>, and the second reading would be on the agenda for the first meeting in February.**

**Councilperson Hearn stated the bond for Hampton Court will soon be expiring, he asked Community Development Director, JD Matthews, to explain to the Council the reason to pull the bond. JD Matthews stated several items were not completed at Hampton Courts. Ms. Matthews stated she has tried several times to contact Mr. Collins with no success. The Council directed the City Attorney to start the process to pull the bond. The City Attorney stated he would get in touch with Mr. Collins attorney and give them one week to fix the problems at Hampton Courts or the**

Workshop Meeting  
Regular Council Meeting  
January 12, 2016 @ 6:00 p.m.  
Hampton City Hall

**bond will be pulled. JD Matthews was directed by Council to get the list of items not completed yet to the City Attorney.**

**The Council made the following appointments to the Tree Board Committee:  
Councilperson Hearn appointed Bill Dodgen; Councilperson Byrd appointed Anita Rucker;  
Councilperson Meeks appointed Kevin Brown; Councilperson Mitcham appointed Johanna Johnson pending her health; Councilperson Tarpley abstained from appointing a citizen;  
Councilperson Moore abstained from appointing a citizen and Mayor Hutchison appointed Becky McBrayer.**

**The Council made the following appointments to the Historic Preservation Committee:  
The Mayor appointed Larry Rucker; Councilperson Meeks appointed Betty English;  
Councilperson Byrd appointed Anita Rucker; Councilperson Hearn appointed Darleen Murray;  
Councilperson Mitcham appointed Dawn Greer; Councilperson Moore appointed Wanda Byrd;  
and Councilperson Tarpley appointed Cindy Hearn.**

**The Council reappointed Mark Whitley and Ed Hendry to the Downtown Development Authority Board of Directors. Councilperson Mitcham made a motion; seconded by Councilperson Meeks, to appoint Councilperson Moore as the Council representative to serve on the Downtown Development Authority Board of Directors. The motion passed 5-0, with Councilperson Moore abstaining from voting.**

**The City Clerk asked the Council to table appointing members to the Ethics Committee, until current members could be contacted to see if they wish to stay on the committee. The Council gave their consensus to table appointing members to the Ethics Committee.**

**Given no further business the Mayor adjourned the meeting at 7:21 p.m.**

\_\_\_\_\_,  
**Steve Hutchison, Mayor**

\_\_\_\_\_,  
**Kim Drinkall, City Clerk**