



THE CITY OF HAMPTON
17 E. Main Street South
P.O. Box 400
Hampton, GA 30228
(770)946-4306

For Community Development Department Use Only

BUILDING PERMIT#: _____

APPLICATION REC'D: _____

APPROVED: _____ INITIAL: _____

EXPIRATION DATE: _____

EMERGENCY RV PERMIT APPLICATION

RECREATIONAL VEHICLE as TEMPORARY LIVING QUARTERS (Fee: \$100)

Requestor's Information	Owner/Applicant:	Date:
	Phone #:	Email:
	Property Address:	
	Property Parcel No. #:	Nearest Intersection:
	Property Reference # can be obtained from the Henry County Tax Assessor Office at 770.288.7999 at www.qpublic.net/ga/henry	
	Hampton Code of Ordinances - Sec. 3-24 Parking or Storage of Vehicles.	
	A. <u>Parking or storage of a recreational vehicle for use as temporary living quarters is allowed only in RA and R-1 districts with evidence to support:</u> (i) A catastrophic event natural or man-made which requires temporary housing to facilitate repair or replacement of damaged structure, or (ii) The need for a temporary dwelling when a primary structure is being built or modified on the same property consisting of a minimum 5-acres with a valid residential permit for construction. Provisions for Emergency RV Permit Sec. 3-24 (a) thru (i).	
	<u>Permit Valid for a period not to exceed (30) consecutive days.</u> The permittee, due to unforeseen hardship, may request an extension of no more than 30 additional days. The extension request must be made with Community Development within 10 days prior to the Emergency RV Permit expiration date. The extension request shall be in writing and include documentation of the unforeseen hardship. Hardships may include issues related to property owner's health, unprecedented building material shortages, unique natural features of the site, or acts of God, such as lightning, fire, and flooding. The extension must be approved by public works, public safety, and community development department.	
<u>STANDARDS FOR USE:</u> Applicants for Emergency RV Permit must have a valid building permit to reconstruct, restore, or build a permanent dwelling structure. A copy of the building permit must be included with the Emergency RV Permit application. The applicant is responsible for adhering to all requirements of Sec. 3-24 of the Hampton Code of Ordinances.		
<u>SITE PLAN REQUIRED:</u> Owner/applicant bears all responsibility for the drawings and accuracies of the site plan and agrees that the RV will not encroach into a public/private easement or wetland and will adhere to all requirements as outlined in Sec 3-24 of the Hampton Code of Ordinances.		
Failure to adhere to all requirements shall result in Code Enforcement action from City of Hampton.		
By signing below, responsibility is assumed by the owner/applicant.		
SIGNATURE X _____ Date: _____		

OFFICE USE ONLY	Zoning District:	Site Plan Provided: Yes () No ()	Platted Subdivision: Yes () No ()
	RA: ()	Temporary Power: Yes () No ()	If Yes, HOA: Yes () No ()
	R-1: ()	Waste Service Provider: Yes () No ()	HOA Covenants Provided: Yes () No ()
	Catastrophic event: _____	Primary structure construction: _____	Lot Area: _____
	Lot of Record: ____Y ____N		
	COMMENTS: _____		
	No. OF OCCUPANTS IN ADDITION TO APPLICANT: _____ NAME/RELATIONSHIP: _____		
Approved (Signature/Date) _____			
CDD: _____ Public Works: _____ Public Safety: _____			

Failure to adhere to all requirements shall result in Code Enforcement action from City of Hampton. Actions may include stop work order and removal of RV from premises and impounding. Fees and/or fines incurred as the result of the permittee's failure to adhere to all requirements shall be paid in full prior to release of stop work order and/or impounded recreational vehicle. Your initials shall indicate you have read the requirements from the Hampton Code of Ordinances Sec. 3-24 provided below and agree to comply in full. Failure to adhere to all requirements shall result in Code Enforcement action.

Initial _____ Date _____

Sec. 3-24. Parking or Storage of Vehicles.

For purposes of this Appendix, major recreational equipment is defined as including boats and boat trailers, travel trailers, pickup campers, or coaches (designed to be mounted on automotive vehicles), recreational vehicles, motor coaches, tent trailers, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. The parking or storage of major recreational equipment for more than 24 hours is allowed only in C-2, C-3, M-1, and M-2 districts, or in any other district only if such equipment is located in side or rear yards, or in a carport or enclosed building. In the case of a corner lot, no vehicles may be parked or stored in the side yard on the public street side of the lot. No such equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored on a lot in any zoning district except in accordance with an approved Emergency RV Permit Application issued by the City of Hampton Community Development Department.

- A. Parking or storage of a recreational vehicle for use as temporary living quarters is allowed only in RA and R-1 districts with evidence to support:
 - 1. A catastrophic event natural or man-made which requires temporary housing to facilitate repair or replacement of damaged structure.
 - 2. The need for a temporary dwelling when a primary structure is being built or modified on the same property consisting of a minimum 5-acres with a valid residential permit for construction.
 - 3. Provisions for Emergency RV Permit include:
 - i. Applicants for Emergency RV Permit must have a valid building permit to reconstruct, restore, or build a permanent dwelling structure. A copy of the building permit must be included with the Emergency RV Permit application.
 - ii. The RV shall only be occupied by the property owner and/or family as defined by Article 2. Sec.2-1 Definitions. No contractors shall be allowed to reside in the RV.
 - iii. RVs should not be placed on the existing slab for the primary dwelling. The on-site location for the RV must be approved by the Community Development Department. Change of permitted RV location must be approved by the Community Development Department prior to any action required to reposition the RV from its approved permitted location.
 - iv. No more than one (1) recreational vehicle is allowed to be occupied on site at any one time.
 - v. No separate permanent utility hook-ups or fixtures may be installed at any time.
 - vi. Services required to facilitate temporary habitation, included, but not limited to, liquid waste containment and disposal, solid waste disposal (e.g., dumpsters, trash cans), potable water, power, etc., shall be approved by Community Development Department.
 - vii. Emergency RV Permit is valid for a period not to exceed 30 consecutive days with approval from public works, public safety, and community development. The permittee, due to unforeseen hardship, may request an extension of no more than 30 additional days provided that the extension request is made with the Community Development Department within 10 days prior to the Emergency RV Permit original expiration date. The extension request shall be in writing and include documentation of the unforeseen hardship. Hardships may include issues related to property owner's health, unprecedented building material shortages, unique natural features of the site, or acts of God, such as lightning, fire, and flooding. Public works, public safety, and community development shall deny or approve the extension request and provide decision in writing within 72 hours of receipt.
 - viii. When a decision relating to provisions of Emergency RV Permit and/or extension request of said permit, aggrieves any person, an appeal may be filed with the Community Development Department. Said appeal must be made in writing within five days of the decision by public works, public safety, and community development. The city manager will review the appeal on the basis of the request complying with the intent of applicable Emergency RV Permit provisions. The city manager is authorized to approve or deny the Emergency RV Permit and/or extension request and shall provide the decision in writing within 72 hours of receiving appeal from Community Development Department.
 - ix. Emergency RV Permit shall be subject to RV parking regulations contained within Sec. 3-24.