



City of Hampton's Main Street Advisory Board  
Held in Historic Train Depot  
20 East Main Street S.  
Hampton, GA

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**Main Street Advisory Board Meeting Minutes**  
**February 24, 2024 – 9:00 a.m.**

**Attendees:** Veronica Henderson, Glendora Dvine, Kim Lunn, Leon Jackson, Mary Ellen English-Kiszka, Kenda Woodard (Main Street Director), Amanda Cullinane (Main Street Coordinator)

**Absent:** Michelle Thrasher and Chandra Johnson

**Call to Order**

On Saturday, February 24, 2024, the Hampton Main Street Advisory Board (MSAB) held its monthly meeting in person at the Historic Train Depot. The meeting was called to order by Veronica Henderson at 9:27 a.m. Kim Lunn seconded.

**Minutes**

Veronica Henderson asked for a motion to approve the January 18, 2024 minutes. Leon Jackson made the motion to approve and Glendora Dvine seconded the motion. The vote was 5-0. The motion carried with no opposition.

**Financials**

Veronica Henderson asked for a motion to approve the financial report from October - December 2023 and January 2024. Kenda Woodard explained how to read and understand the financial reports by breaking down each category, column, and line item. Ms. Woodard spent time breaking down the Events budget by the various individual events and their allotted monies. Several board members asked questions as the group review the report; Ms. Woodard answered questions as they were asked. Kim Lunn made the motion to approve, and Leon Jackson seconded the motion. The vote was 5-0. The motion carried with no opposition.

**Main Street Director's Report**

Kenda Woodard deferred the report to Amanda Cullinane. Amanda asked the group to discuss and review the Black History Parade and Ceremony on February 17<sup>th</sup>. Some of the pros mentioned were high attendance, advertisement prior to the event, well organized, good timing, and variety of participants. The guest speaker was incredible and meaningful. Kenda Woodard shared some of the planning process that made this parade happen in conjunction with the Youth Council. Glendora suggested adding street pole banners to enhance the event next year. Amanda shared the roles/tasks that were the responsibility of the Youth Council during the planning and execution of the event.

**New Business**

- a. **Inactive Members:** More on this topic will be shared during the Main Street Retreat. A full board consists of nine active members.
- b. **Appoint Board Positions:** There are open positions that need to be filled in accordance with the by-laws.



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## **Committee Reports**

*Organization Committee*

*Promotions Committee*

*Design Committee*

*Economic Development Committee*

## **Open Discussion and Public Comment**

There was no public comment.

## **Announcements/ Important Dates**

Next monthly meeting is on Thursday, March 21st.

## **Adjournment**

A motion was made by Mary Ellen English-Kiszka and seconded by Kim Lunn to adjourn the meeting. The vote was unanimous. The meeting adjourned at 10:10am.

Minutes Approved By:

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Veronica Henderson  
Chair, Main Street Advisory Board