



City of Hampton's  
Main Street Advisory Board  
Held in Historic Train Depot  
20 East Main Street S.  
Hampton, GA

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**Main Street Advisory Board Meeting Minutes**  
**June 20, 2024 – 6:30 p.m.**

**Attendees:** Veronica Henderson, Donnie Bryant, Kim Lunn, Wanda Moore, Kenda Woodard (Main Street Director), Amanda Cullinane (Main Street Coordinator)

**Absent:** Ann Tarpley, Keisha White-Williams, Mary Ellen English-Kiszka, Leon Jackson

**Call to Order**

On Thursday, May 16, 2024, the Hampton Main Street Advisory Board (MSAB) held its monthly meeting at the Historic Train Depot. The meeting was called to order by Chairperson Veronica Henderson at 6:32p.m.

**Agenda**

Veronica Henderson asked for a motion to amend and approve the updated agenda adding the CLG Report under point four – Main Street Director's report. Under point five, the Main Street By-laws were removed and the MSAB 2024-25 Agreement was added. Kim Lunn made the motion to approve, and Donnie Bryant seconded the motion.

**Minutes**

Veronica Henderson asked for a motion to approve the regular monthly meeting minutes held on May 16, 2024, Donnie Bryant made the motion to approve, and Kim Lunn seconded the motion. The vote was unanimous. The motion passed with no opposition.

**Financials**

Kenda Woodard provided a comprehensive review of the financial report to the board members in attendance. Ms. Woodard made mention that bands would no longer be paid out of the 'Events' line item, but from 'Professional Services'. Kim Lunn made the motion to approve the financial report, and Wanda Moore seconded the motion. The vote was unanimous. The motion passed, with no opposition.

**Main Street Director's Report**

Veronica Henderson recited the Main Street Vision and Mission statements aloud for the board to hear. Kenda Woodard announced that a new Hampton Business Alliance would be created in July. The Alliance will share a similar mission to the Merchant's Association but have new guidelines and be open to all businesses within the city limits. Ms. Woodard discussed the possibility of paid membership and the different membership levels. Group discussion followed. Ms. Woodard also shared with the group the city's CLG (certified local government) report was approved and passed. The CLG report captures the growth and development of the City's Historic Preservation Program. Based on the successful compliance of its HHPC Hampton is considered a **Category II CLG** for grant purposes and is eligible for all HPF grant activities until **2032** when a new survey should be completed.

**Old Business**

Kenda Woodard provided a copy of the Main Street Agreement with the group. The agreement is signed annually and follows the receipt of the Annual Accreditation Process. Board Members read the agreement aloud. Each board member will sign a copy of the agreement. Ms. Woodard answered all questions the group had.



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**New Business**

No new business.

**Committee Reports**

**Organization/Veronica Henderson**

**Promotions Committee/Merchants Association:** Amanda Cullinane gave an update about upcoming events. Eats & Beats is scheduled on July 5 regardless of the holiday. There will be a memorial ceremony on July 15<sup>th</sup> for the first anniversary of shooting in the Dogwood Lakes Subdivision. Amanda shared that the first summer concert will be held on July 27<sup>th</sup> at McBrayer Park. A subsequent concert will be held on August 24<sup>th</sup>. There is a staff meeting to discuss the details of COPS Day.

**Design Committee/Hampton Historic Preservation Commission:** Donnie Bryant shared an update about the properties at 29 East Main and 24 East Main. The property at 29 East Main received an approval to erect a shed. The building at 24 East Main received conditional approval with modifications pertaining to the brick and obtaining an easement for a loading ramp in the rear. Next Thursday, there will be a meeting and public hearing to review two COAs for downtown businesses to add signage. Discussion was held regarding the signage at 14 E Main Street N, and 2 E. Main N.

**Economic Vitality/Downtown Development Authority:** Kenda Woodard shared that the DDA is working to authorize their secretary as a credit card holder. She also shared that the DDA voted to change the secretary from Rashida Fairley to Carmen Blount, City Manager's Executive Assistant and the newly appointed Deputy City Clerk.

**Open Discussion and Public Comment**

The current by-laws state that the Main Street Advisory Board does not meet in July or December; however, the agreement shared with the state requires at least 10 meetings be held per year. If at any time quorum is not met, then an additional meeting will need to be held in December or at another time. Veronica Henderson asked for a motion to not hold a regular meeting on July 18 and to host a meeting in December, if needed, or on another date as selected by the board, Donnie Bryant made the motion to approve, and Kim Lunn seconded the motion. The vote was unanimous. The motion passed with no opposition.

**Announcements**

Next monthly meeting is to be decided during open discussion.

**Adjournment**

A motion was made by Kim Lunn and seconded by Wanda Moore to adjourn. The vote was unanimous. The meeting adjourned at 7:47p.m.

Minutes Approved By:

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Veronica Henderson  
Chair, Main Street Advisory Board