



Hampton Historic Preservation Commission  
Regular Monthly Meeting Minutes  
4/25/2024

**Call to Order**

The meeting was called to order by Chairperson Donnie Bryant at 6:34pm

**Those in attendance were** Donnie Bryant, Alford William, Marquita Walton, Kim Lunn, Lajuana Love, Dwight Smith. **Absent:** Shirley Johnson, Staff: Kenda Woodard, Main Street Director

**Approval of Minutes**

Chairman Donnie requested motion to approve the minutes, Alford Williams Offered the motion, Kim Lunn seconded, the vote was 5-0 to Approve.

**Approval of Financials:**

Chairman Donnie requested to approve Financials Marquita Walton Offered the motion, Dwight Smith Seconded, the vote was 5-0 to Approve.

**Chairperson Report:**

Mission Statement: upon further investigation the commission discovered a misspelling of the word Insure in the mission statement, The proper Spelling Of the word should be "Ensure" Donnie Bryant requested a motion to change "Insure to "Ensure", Kim Lunn made the motion, Dwight Smith Seconded, the vote was 5-0 for approval to change the spelling.

**Retreat Recap:**

Chairman Donnie Bryant put together a Summary quiz to test our knowledge of lessons learned during our time at the retreat...we passed.

**Distressed Facades:**

The Commission discussed the Speak Easy Bookstore's distressed building, when viewing the building we observed chipping paint, the awning in need of repairs, several cracks and separation in the façade' and foundation. We also discussed that once the commission determines a repair and/or replacement need that should be addressed with the business and/or property owner it is the commission's responsibility to report it to Community Development. Chairman Bryant read an example of what should be submitted to Community Development. The Commission also discussed distinguishing between personal preferences and guideline violations. The Chairman gave homework to check the guidelines for, Domino's, Speak Easy and the "Welcome Home Bench".

**Historic Preservation Month:**

Chairman Donnie previously asked that each member came up with at least 3 ideas to commemorate Historic Preservation Month. The 3 activities that were decided upon were: The Hampton History Center, located in the Train Depot opening on select Saturdays and a Sunday in the month of May, a sign being placed on the digital sign board and the blurb in Main Street Newsletter.



### **Main Street Directors Report**

24 Main Street: Kenda Woodard, Main Street Director, Sent the city manager a email Concerning 24 Main Street about the request the DDA has about changes to the facades and also informing them on what needs to be done in reference to the COA. The city manager has not yet responded.

### **Main Street Now Conference 2024:**

Donnie Bryant, Dwight Smith, and Marquita Walton will attend in Birmingham, AL

### **Yellow Pollen Festival:**

Saturday April 27th, Kenda thanked all who will be Volunteering.

### **Old business:**

Reschedule walking Tour, Kim Lunn Offered a motion to table the reschedule of walking tour. Marquita Walton Seconded, 5,0

### **New business:**

COA check List, done by Kim Lunn.

### **Comments/ Concerns:**

Mayor Tarpley had Marquitta Walton to inquire about a Memorandum of Understanding (MOU) being entered into between the businesses and city for a mural, no-one was familiar. A request was made to table.

### **Adjournment:**

Chairman Donnie Bryant requested a motion to adjourn, Kim Lunn Offered Motion, Walton seconded. The Vote was unanimous.

The meeting was adjourned at 7:52pm