



Hampton Historic Preservation Commission

Regular Monthly Meeting Minutes

6/27/2024

Call to Order

The meeting was called to order by Chairman Donnie Bryant at 6:33pm

Those in attendance were:

Donnie Bryant, Alfred Williams, Marquita Walton, Kim Lunn, Dwight Harris, Shirley Johnson

Staff: Kenda Woodard Main Street Director

Approval of Minutes:

Chairman Donnie requested motion to approve the May minutes, Dwight Harris offered the motion, Shirley Johnson Seconded. The vote was 6-0 to approve

Approval of Financials:

Chairman Donnie requested a motion to approve May Financials, Shirley Johnson offered the motion, Kim Lunn Seconded. The vote was 6-0 to approve

COA Public Hearings held in Hampton City Hall Council Chambers:

- Commission approved 29 East Main Street COA to add Auxiliary structure on property.
- Commission approved 24 East Main Street COA with 2 modifications/stipulations being the Brick samples and the easement approval for loading in rear.

Discussion and rendering of final decision for:

2 East Main Street (Makers On Main) -Commission approved the installation of the new signage with the stipulation that the sign is made of pressure treated wood, it was also determined by the commission that there would have to be another COA application submitted for the lighting mentioned by the owner.

14 East Main Street (Teria Mia)- After a lengthy discussion about dimensions, paint, sign placement and enhancements Commission approved COA as presented including sign, canopy and enhancing the pergola for weather protection.

COA Receipt Process:

Kenda discussed with the commission that the city will have the COA application added to the GovWell online platform where applicants will be able to securely fill out information and submit documentation needed for COA's.

Main Street Report:

CLG Report: Kenda discussed with the commission that periodically the city has to submit information on Historic Preservation Commission to remain a Certified local government, in April we received notification that it was time to redo the application, Kenda was able to complete the application by the deadline with all information needed and we were able to maintain our Certification.

Upcoming Conferences: State Conference is September 17-20

Pass forward Conference October 27-30

Hampton History Center:

Chairman Donnie discussed with the commission dates to open the center, Marquita suggested that we open at least 1 hour during the Eats and Beats, Kim suggested that we set specific dates and times to open each month. Chairman Donnie requested a motion to open the center at least 2 hours(6pm-8pm) during Eats and Beats, Marquita offered the motion and Shirley Johnson seconded, vote was 6-0 to approve

Chairman Donnie requested a motion to open the History Center every 3rd Saturday of the month from 11am-1pm, Kim Lunn offered the motion and Shirley Johnson Seconded. Vote was approved 6-0

The HHPC also discussed the "Open" flag, Kim suggested the types of flags and the designs and she also volunteered to donate the flag.

Discuss Next meeting and Date:

Chairman Donnie requested a motion that the Commission does not meet in July, Kim Lunn offered the motion Shirley Johnson Seconded vote approved 6-0

Adjourn:

Chairman Donnie requested a motion to adjourn, Kim Lunn offered the motion and Marquita Walton Seconded. Vote approved 6-0 Meeting was adjourned at 7:18pm